



## CENTER for SPIRITUAL CARE & PASTORAL FORMATION

### ***Certification Standards Excerpts: Reciprocal Certification***

#### ***Applicable CSCPFF Certification Levels for Reciprocity***

Reciprocal certification by CSCPFF is available to chaplains and spiritual care practitioners certified by a cognate group accepted by CSCPFF for reciprocal certification. Currently, CSCPFF offers certification reciprocity for all CSCPFF categories.

#### ***Reciprocal Certification Standards Common to All CSCPFF Categories***

There are certification standards that apply to reciprocal certification with CSCPFF.

- Candidates for reciprocal certification may not receive CSCPFF certification at a level different than they currently hold with another cognate group. However, they may apply to be certified in any CSCPFF category for which they qualify.
- Reciprocal certification is a matter of judgment of a Reciprocal Certification Review Board consisting of three similarly certified peers who are members of CSCPFF. No Review Liaison is required.
- All CSCPFF certification decisions are made by a Practitioner Community Certification Review Board, which arises out of and acts on behalf of the candidate's Practitioner Community. Board decisions are documented using a standard process. In the Reciprocal Certification process, the "Board" is simply the three professional peers (certified at least at the candidate's desired certification category) who formally make the decision and forward the request for the issuance of a CSCPFF certificate. A Commissioned Review Liaison is not required.

#### ***Reciprocal Certification Requirements Common to All CSCPFF Categories***

In order to seek reciprocal certification for any CSCPFF category, candidates shall meet the following requirements:

- The candidate must be an active member of CSCPFF and a CSCPFF Practitioner Community.
- The candidate with certification from another cognate group should either be currently active and in good standing with that group, or have been in good standing within the last 18 months. The cognate group must be one accepted by CSCPFF for reciprocal certification.
- The candidate should furnish a copy of their certificate and/or certification letter. In the case where there is no certificate or letter that can be submitted from another cognate group, this requirement may be waived by unanimous decision of the full Reciprocal Certification Review Board based on specific personal knowledge of at least two of the Reciprocal Certification Review Board members. Such a waiver should be documented in the report of the board submitted with the Certification Review Decision Summary.

## ***Reciprocal Certification Application Checklist***

- Before proceeding with a request for Reciprocal Certification, candidates should meet and/or have in hand ALL of the following:
- Be an active member in good standing in CSCPF and a CSCPF Practitioner Community.
- Have contacted the Practitioner Community's Certification Representative.
- Have a PDF copy of one's existing certificate and/or certification letter from an accepted cognate group, or a brief explanation why the certificate is not available.